



Character, Customer Service, Employee Owned

Over 160 Branches Serving a 5 State Area

CREDIT LIMIT INCREASE REQUEST

February 10, 2010

ACCOUNT # \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

CREDIT LIMIT REQUESTED \$ \_\_\_\_\_

The undersigned does hereby agree that this account will be due by the 10th of the month following the statement date on which the purchase appears. Items not paid by the 25th following due date will be charged a service charge based on the maximum rates allowed by the state in which the charge is applicable.

Signature \_\_\_\_\_

In consideration of extending credit to the above applicant, the undersigned does hereby guarantee payment of the above account on demand.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**TERMS AND CONDITIONS OF SALE**

The Terms and Conditions as defined on this page are the conditions set forth on each and every sale conducted by Locke Supply Co.

**LIMITATIONS OF LIABILITY**

LOCKE SUPPLY CO. is not the manufacturer of any of the merchandise it sells, but is a wholesaler and specifically disclaims any responsibility on its part for failure of any product to perform as advertised and further disclaims any related or consequential damage responsibility in connection with the service or operation of the products sold, such liability being wholly that of the manufacturer.

**PAYMENT TERMS**

Discounts are allowed as stated on the invoices if paid by the 10th of the month following billing, Net 25th of the month and considered past due thereafter. All amounts are due for purchases from Locke Supply Co. are payable at 1300 SE 82nd, Oklahoma City, OK 73149. It is further agreed that this agreement is entered into in the State of Oklahoma and is governed by the laws of the State of Oklahoma. It is further agreed that each unpaid invoice will bear interest at the maximum limit allowed by law. It is also understood and agreed that if this sale is placed in the hands of an attorney, and/or collection agency, the Buyer agrees to pay all expenses, including court costs, legal and administrative expenses, attorney and/or collection agency fees paid or incurred by Locke Supply Co. Buyer also agrees to pay for all court costs, recording fees, reasonable attorney's fees, and other expenses incurred by seller in securing seller's Mechanics' Lien rights in the event of default by the buyer to pay according to the terms stated above.

**RECEIPT OF MATERIALS**

Terms of delivery made by our truck are FOB DESTINATION. All material becomes the property of the purchasers upon delivery. Any claims for damage or shortage must be made at the time of delivery and must be noted on the delivery receipt.

**RETURNED MATERIALS**

MATERIALS RETURNED: Unless due to seller's error, no materials are to be returned or credit allowed without seller's prior authorization. Authorized material returned in good condition is credited at invoice prices less a restocking fee to cover handling and service charges and expenses. Special ordered, non-stock merchandise may not be returned. A purchase receipt must accompany all returns for credit.

(Initials: \_\_\_\_\_)

THANK YOU,

LOCKE SUPPLY CO CREDIT DEPT

MAILING ADDRESS  
P.O. Box 26128  
Oklahoma City, Oklahoma 73126

SHIPPING ADDRESS  
1300 S.E. 82nd Street  
Oklahoma City, Oklahoma 73149

PHONE (405) 631-9756  
FAX (405) 632-2471  
2<sup>ND</sup> FAX (405) 631-0585